

Children and Young People Overview and Scrutiny Committee

2nd September 2014

Work Programme 2014/15

Recommendations

That the Children and Young People Overview and Scrutiny Committee:

- 1) Approves the updated Work Programme 2014/15;
- 2) Notes the update on the Transition of Mental Health Services Task and Finish Group and agree to have a joint meeting with the Adult Social Care and Health Overview and Scrutiny Committee to consider the final report;
- 3) Notes the arrangements for attendance at the Skills Show on 14th November 2014; and
- 4) Notes the update on recommendations and actions previously agreed.

1.0 Work Programme 2014/15 and Annual Event, 30th July 2014

- 1.1 The updated Committee Work Programme for 2014/15 is attached at **Appendix A**.
- 1.2 The Annual Work Programme event for all Overview and Scrutiny Committees was held on 30th July 2014 and gave members the opportunity to record their suggestions and priorities for the forthcoming year. The list of items relevant to the Committee will be shared with the Chair and Spokespersons to determine priority and allocation to future meetings, following which the Work Programme will be updated and shared with the Committee.

2.0 Briefing Notes

- 2.1 The following Briefing Notes have been circulated since the last meeting of the Committee:
 - Weblinks to Youth Centres – 23rd June 2014
 - Children's Centres Commissioning – 11th August 2014

2.2 Members are asked to consider whether they wish to undertake further scrutiny of any of the above topics.

3.0 Transition of Mental Health Services Task and Finish Group

3.1 The Task and Finish Group last met on 15th August to discuss a series of site visits which will be undertaken during September. As part of the review, members will be engaging directly with service users (and will receive training beforehand) and HealthWatch has devised a number of short questions for the young people to respond to. It is anticipated that the review will be completed in October 2014.

3.2 As this is a joint review of the Children and Young People and the Adult Social Care and Health Overview and Scrutiny Committees, it is suggested that a joint meeting be arranged to consider the final report and recommendations of the Task and Finish Group, to provide both Committees the opportunity for due consideration and discussion of the outcome of the review, prior to submission to Cabinet.

4.0 Super Priority Areas Task and Finish Group

4.1 The final report and recommendations of the Super Priority Area Task and Finish Group will be considered by the Committee at Item 6 on the agenda.

5.0 Skills Shows, 14th November 2014

5.1 The Chair and Spokespersons of the Committee have agreed to attend the Skills Show which is being held at the Birmingham NEC 13th to 15th November.

5.2 *“The Skills Show, the nation’s largest skills and careers event, is helping to shape the future of a new generation. Attracting over 75,000 visitors, the show provides hands-on experiences that inspire young people to explore further education, skills and Apprenticeships. The Skills Show is part of Find a Future, the organisation which brings together the nation’s flagship skills and careers experiences.”* www.theskillsshow.com

5.3 If sufficient members are interested in attending, a mini bus will be arranged to transport members to the event from Shire Hall on Friday 14th November. Members are asked to confirm their attendance either at the Committee meeting, or to contact Elaine Sale in Democratic Services.

6.0 Recommendations and Action Plan

6.1 Attached at **Appendix B** is the document which helps the Committee to keep track of recommendations and requests that it has made. The document is regularly updated and presented to each Committee meeting, so that members can track progress and determine whether any further action is required.

7.0 Dates of Future Meetings

7.1 Future meetings of the Committee have been scheduled for 10.00 a.m. on the following dates:

- 4th November 2014
- 6th January 2015
- 7th April 2015

Appendices:

Appendix A – Work Programme 2014/15

Appendix B – Recommendations and Actions 2014/15

	Name	Contact details
Report Author	Georgina Atkinson	georginaatkinson@warwickshire.gov.uk
Head of Service	Sarah Duxbury	sarahduxbury@warwickshire.gov.uk
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**Children and Young People Overview and Scrutiny Committee
Work Programme 2014/15**

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan	Report which includes Forward Plan decisions relevant to the remit of the Committee. (Georgina Atkinson)	N/a	* Standing item for every meeting
Draft School Place Sufficiency Strategy	To consider the submission of the Draft School Place Sufficiency Strategy, prior to Cabinet on 18 September. (June Maw)	N/a	2 nd September 2014
Children's Centres Providers	To receive a presentation from Barnardo Services Ltd and The Parenting Group regarding their plans and aspirations for the Children's Centres. (Chris Lewington / Lisa Robertson)	N/a	2 nd September 2014
Home to School Transport Policy	Raised at 3 rd June 2014 meeting; Cllr Hayfield agreed to bring an update to the 2 nd September meeting – verbal update at this stage. (Nigel Minns)	N/a	2 nd September 2014
Super Priority Areas Task and Finish Group	To receive the report and recommendations of the Task and Finish Group. (Sally Baxter)	2 nd April 2014	2 nd September 2014
Vulnerable Learner Strategy	Consideration of the draft Strategy, which incorporates the 'Narrowing the Gap' objectives. (Nigel Minns)	N/a	2 nd September 2014
Scrutiny Action Plans	To receive an update on recommendations previously submitted and subsequently agreed (or noted) by Cabinet in respect of the following: <ul style="list-style-type: none"> • Academies and Free Schools (Claudia Wade – to confirm other officers) • Children's Centres (Barbara Wallace) 	22 nd January 2014	2 nd September 2014

**Children and Young People Overview and Scrutiny Committee
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Item	Report detail	Date of last report	Date of next report
NEETs Update Report	The Committee to consider an annual update, with reference to statistical neighbours, looked after children, the legacy of pupil referral units and link to apprenticeships and work experience, with reference to the work of the Coventry and Warwickshire LEP in this area. Sept report – to include information on non-academic destinations. (Sarah Bradwell) Annual update to be scheduled for June each year, following September 2014.	22 nd January 2014	2 nd September 2014
Joint Strategic Needs Assessment	There will be a full review of the JSNA in 2015, focusing on the last three years work/products. The update is to be presented to the Health and Wellbeing Board in May (2014) and will cover the current 5 themes and 10 topics. It is recommended that a joint meeting with the ASC&HOSC is held towards the end of the year (October/November) to consider the review. (Georgina Atkinson / Ann Mawdsley)	N/a	Additional single item meeting in Oct/Nov – date TBC
Transition of Children to Adult Mental Health Services	Report of the joint Task and Finish Group with the OSC, Adult Social Care and Health OSC and Health Watch to review the transition of children to adult mental health services. Possible joint OSC meeting to approve. (Ann Mawdsley)	Agreed by OSC – 22nd January 2015	Joint meeting with ASC&HOSC – TBC
Performance of Warwickshire C&YP in National Tests and Examinations	To consider the annual report on school attainment. Primary school data available by January and Sixth Form data by March. Headline data to go to members in November, what is the value added. Final data really available in June. (Nigel Minns) 3 rd June 2014 – request that the report include clarity on the County Council's strategy for how members, as 'Champion of the Learner', could successfully address school underperformance.	6 th November 2013	4 th November 2014

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Work Programme 2014/15**

Item	Report detail	Date of last report	Date of next report
School Performance and Improvement	To receive a report on the current arrangements and resources for the School Improvement team and an overview of performance in each district/borough (building on the data in the Schools Dashboard) to identify any key performance issues/trends. (Graham Pirt)	N/a	4 th November 2014
Area Behaviour Partnerships	To consider an annual update on the progress of the ABPs, focusing on the performance, how any issues with underperformance have been addressed and what the impact of performance has been on young people. (Steve Pendleton)	6 th November 2013	4 th November 2014
All Age Autism Strategy	To consider an update on the Delivery Plan, the achievement of key outcomes and the three recommendations from the Chair & Spokes. (Lisa Lissaman)	N/a	4 th November 2014
Child Poverty Strategy	To consider the shortlist of proposed priorities, and the anticipated outcomes, for inclusion in the refreshed Strategy. (Bill Basra)	3 rd June 2014	4 th November 2014
Priority Families Programme	To receive an update on the Programme, refreshed criteria and expenditure of the surplus DCLG funding. (Nick Gower-Johnson)	3 rd June 2014	4 th November 2014
Children's Centres Service Delivery Outcomes	To undertake the Committee's previous recommendation for the Children's Centres Select Committee: <i>That the Children and Young People Overview and Scrutiny Committee and the Health and Wellbeing Board monitors the key service delivery outcomes, as defined by the Learning and Achievement service, and the extent to which these are achieved by the Children's Centre providers.</i>	23 rd August 2013	6 th January 2015

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Work Programme 2014/15**

Item	Report detail	Date of last report	Date of next report
	The Committee to receive a performance report in order to monitor outcomes. First update to include detail regarding the award of the contract and the key service delivery outcomes that have been set. (Barbara Wallace / Kate Harker)		
Performance of the Independent Reviewing Service	To consider a report on the impact on young people of the performance of the Independent Reviewing Service and the application for a Market Forces Supplement for IRO salaries. (Jenny Butlin-Moran)	22 nd January 2014	6 th January 2115
Adoption Process and Scorecards	To receive an update on the implementation of changes to the adoption process, including the impact of the Government Adoption Action Plan. (Brenda Vincent)	2 nd April 2014	7 th April 2015
Primary Inclusion Support Groups	The Committee to consider an annual report on the Primary Inclusion Support Groups to include the experience gained of transport issues and how these have been resolved. (Pat Tate / Graham Pirt)	2 nd April 2014	7 th April 2015
Childcare Sufficiency Assessment	To consider the annual report (prior to approval at Cabinet) on how the Council is meeting its duty to secure sufficient childcare. (Diana Spragg) Possible Select Committee approach – requires further discussion at Chair & Spokes (then add to Forward Plan)	N/a	7 th April 2015 – TBC *discuss at future Chair & Spokes
Mental Health Service Provision for Children in Schools	Possible joint Task and Finish Group with Adult Social Care and Health – needs further discussion with Chair and Wendy Fabbro. Request that School Governor representatives be invited to participate in that review. (Georgina Atkinson)	Raised by OSC – 22 nd January 2015	TBC

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Item	Report detail	Date of last report	Date of next report
Organisational Health Report 2014/15	Quarterly report to scrutinise the performance management of services that fall within the remit of Committee. (Georgina Atkinson)	22 nd January 2014	TBC
Local Offer	To consider the outcome of the consultation regarding the Local Offer for social care, education and health for children with disabilities. (Hugh Disley / Adrian Wells) *Need confirmation of when this will be available	16 th July 2014	TBC

Briefing Notes

Item	Briefing Note detail	Date requested	Date circulated
Role of the Director of Children's Services	To assess the robustness of arrangements in place for the dual role of the Director of Children's and Adult Services. To include minutes of the Warwickshire Safeguarding Boards who also monitor this arrangement. (Wendy Fabbro)	13 th January 2014	
Children & Families Bill 2013 and SEND Reforms	To consider an update on the implications and changes arising from the implementation of the Children and Families Bill 2013 and the Special Educational Needs and Disability (SEND) reforms. (Judith Humphry)	2 nd May 2014	
School Improvement Team	To consider the findings of the internal audit review of the School Improvement team. (Claudia Wade to confirm)	27 th January 2014	

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Work Programme 2014/15**

Warwickshire Education Services (WES) – Trading Update	To assess the progress of WES and the competitiveness of the LA's offer to schools. (Janice Ogden)	27 th May 2014	
Schools Dashboard Report	Includes KPIs for schools, i.e. number of children attending 'good' schools. (Wendy Fabbro)	2 nd May 2014	21 st May 2014
Review of Threshold Document	Briefing note regarding the review of the document which focuses on the threshold for children and/or families requiring social care support. (Wendy Fabbro)	2 nd May 2014	
Universal Free School Meals	First briefing note provided in January 2014 – request update on the latest position, particularly around the County Caterers Implementation Plan, the readiness of schools for September and arrangements for those schools who do not have any catering provision.	2 nd May 2014	30 th May 2014
Coventry & Warwickshire Partnership Trust	Briefing notes regarding the recent Care Quality Commission report.	2 nd May 2014	7 th May 2014
Adoption Performance	Briefing note on the County Council's performance in respect of adoption targets and process times. Last update received April 2101 – 6 month update due October 2014. (Brenda Vincent)	3 rd June 2014	

**Recommendations and Actions raised by
Children and Young People Overview and Scrutiny Committee 2014/15**

Date raised by the OSC	Recommendation / Action	Lead Member / Officer	OSC Update	Progress Notes
2 nd April 2014	Early Years Commissioning – Chris Lewington undertook to circulate a briefing she had prepared to members of the Committee, which would include details of future savings plans.	Chris Lewington	3 rd June 2014	COMPLETED Briefing notes circulated to members 12 th May 2014
2 nd April 2014	Warwick Super Priority Area – June Maw undertook to check whether a response to the consultation had been received from the Warwick Transport Strategy Group.	June Maw	3 rd June 2014	COMPLETED June Maw has confirmed that no consultation response was received from this group.
22 nd January 2014	Hugh Disley, Head of Early Intervention, agreed that the page would be amended to include the full list of youth and community centres, with web links to the full youth offer in each area.	Hugh Disley	2 nd April 2014	COMPLETED Briefing note circulated to the OSC – 19 th June 2014
22 nd January 2014	Request that the Committee have sight of the County Council's response to the letter that was submitted to the Chief Executive and the Leader of the Council by the Chair of Governors at Kenilworth Children's Centre and Nursery.	Hugh Disley / Claudia Wade	2 nd April 2014	Letter circulated to the Committee by email – 13 th March 2013. <u>Further request for clarification raised by Cllr Whitehouse re:</u> 1) Informal comments raised by some providers; 2) A clear statement of WCC's own policy position? Do we "value the

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				<p>expertise of EYTCs" or not?; and</p> <p>3) What is WCC doing to utilise Nursery schools/classes to the full for the benefit of the whole of early years education across the county, and to ensure the sustainability of the EYTCs for the future?</p> <p>Issue referred to Cllr Hayfield – 6th June 2014</p>
3 rd June 2014	<p>Early Years Commissioning:</p> <ol style="list-style-type: none"> 1) A list of the Children's Centres to be transferred under each tranche. 2) Information on the rationale for the selection of Barnardo Services Ltd (once no longer commercially sensitive). 3) Clarification on whether, and to what extent, the Social Value Fund had been considered as part of the procurement process. 	Chris Lewington	2 nd Sept 2014	<p>COMPLETED</p> <p>Briefing note circulated to the OSC – 11th August 2014</p>
3 rd June 2014	<p>Members briefing be arranged to provide information and assurances on: the County Council's approach to commissioning to ensure that micro enterprises were being positively engaged; the consideration of Social Value; the balance of transparency against commercial sensitivity; and the parameters for commissioning to ensure that locally experienced providers could be captured.</p>	Chris Lewington	2 nd Sept 2014	<p>Request sent to CL – 5th June 2014</p>

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3 rd June 2014	The Committee to give consideration to the invitation of community groups, partners and services users to present their views on key topics included in the Committee's Work Programme.	Georgina Atkinson / Chair & Spokes		COMPLETED – discussed at the Chair & Spokes meeting, 1 st August 2014, no further action required.
3 rd June 2014	That a written version of Nigel Minns' vision for the Learning and Achievement service be circulated to all elected members.	Nigel Minns	2 nd Sept 2014	Request sent to NM – 5th June 2014
3 rd June 2014	<p>Educational Provision:</p> <ol style="list-style-type: none"> 1) Clarification on the reasons for the 20 per cent decrease in responses to the annual pupil survey in 2013. 2) Information on the County Council's 34 apprenticeship placements. 	Sarah Bradwell		<p>COMPLETED</p> <p>1) The survey was offered free to all schools, but is not compulsory for schools to take part in. Many undertake their own consultations/surveys with pupils and parents and tailor them to meet their own needs accordingly.</p> <p>The annual pupil survey was commissioned by the Children's Trust (CT) and when the need for each LA to have a CT became 'non statutory', priorities shifted away from the CT agenda, the survey has not been commissioned this year.</p> <p>2) For information this has now increased to 47 in total with 44 still with us working in the following areas of the council: Information Assets, Forestry (County wide), CFM Warwick, CFM Coleshill, Waste Projects, Trading Standards, Rural Services (Kingsbury Water Park), Business Support, Pension</p>

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				Services, HR Service Centre, Heritage & Culture, Transport and Highways, HR Business Partnership, Strategic Procurement,, Finance, Regeneration & Special Projects, Library and Information Service (Across all districts), Pension Services, Exchequer Services, Localities and Partnerships (North, East, Central & South), Physical Assets, Public Health, Targeted Youth Support, Service Development and Assurance, Payroll Services, Assets Strategy, Regeneration & Special Projects (Nuneaton), Customer Relations, Rural Services (Ryton Pools Country Park).
3 rd June 2014	Democratic Services to organise the Committee's attendance at the Skills Show at the NEC.	Georgina Atkinson / Elaine Sale	2 nd Sept 2014	Chair & Spokes agreed to attend on 14 th November – mini bus to be arranged if sufficient members wish to attend. See Work Programme report for 2 nd Sept 2014.
3 rd June 2014	Priority Families Programme: 1) Data regarding Priority Families in each electoral division be circulated, 2) Information about the partnership event scheduled for 14 th July 2014 be circulated, with an invitation for up to three members to attend.	Nick Gower-Johnson	2 nd Sept 2014	Request sent to NGJ – 5 th June 2014 1) Awaiting information. 2) COMPLETED - Cllrs Williams, Parsons, Chilvers and Whitehouse attended the event.